

Parents Association Activity Report 2022

1. FY2022 Report and Accounts

(1) Report

① Committee Meetings

1st Committee Meeting : May 21, 2022

2nd Committee Meeting : October 29, 2022

3rd Committee Meeting : March 21, 2023

② General Meeting : July 2, 2022

We sent the documents to the parents in advance, asked them to respond to the agenda items via an online questionnaire, and checked the number of responses. All agenda items were approved.

③ Education Roundtable

• July 2, 2022 1:00pm – 5:30pm 【at Kyoto Seika University】

• October 8, 2022 10:00am – 5:00pm 【online】

④ Social Event

We distributed an online video of the cultural lecture.

Viewing period : November 1 – November 30

⑤ Donations (see the following pages for details.)

⑥ Web uploading of activity report : July 2022

⑦ Management of the Parents Association Web site

Information related to the Parents Association is appropriately updated on the Web.

The site has been renewed to support Japanese, English, Chinese, and Korean languages.

⑧ Support of Open Seminars “Garden”

Members can attend seminars at half price.

Total 4 courses were supported for participation.

(2) Accounts for FY2022

2022 1st of April to 2023 31st of March

Income

(Yen)

subject	Description			Budget	Result	difference
Carryover from previous year	Carryover from 2021			17,600,726	17,600,726	0
Membership fee income	Faculty	Grade	number of people			
	Art	First	116	4,440,000	4,640,000	△ 200,000
		Second	3	80,000	80,000	0
		Third	3	60,000	60,000	0
	Design	First	254	9,840,000	10,160,000	△ 320,000
		Second	2	60,000	60,000	0
		Third	3	60,000	60,000	0
		Fourth	1	0	10,000	△ 10,000
	Manga	First	318	12,170,000	12,690,000	△ 520,000
		Second	2	30,000	60,000	△ 30,000
		Third	6	120,000	120,000	0
	Global Caluture	First	159	6,080,000	6,360,000	△ 280,000
		Second	1	30,000	30,000	0
	Media Creation	First	185	7,120,000	7,400,000	△ 280,000
Second		0	0	0	0	
Popular Culture	Third	2	40,000	40,000	0	
Humanities	Third	1	20,000	20,000	0	
	Sub Total			40,150,000	41,790,000	△ 1,640,000
Advance Membership fee income	Art	First	115	4,480,000	4,600,000	△ 120,000
		Second	1	0	30,000	△ 30,000
		Third	0	0	0	0
	Design	First	238	10,240,000	9,520,000	720,000
		Second	4	0	120,000	△ 120,000
		Third	2	0	40,000	△ 40,000
	Manga	First	307	12,480,000	12,280,000	200,000
		Second	1	0	10,000	△ 10,000
		Third	1	0	20,000	△ 20,000
	Global Caluture	First	104	10,000,000	4,130,000	5,870,000
		Second	1	0	10,000	△ 10,000
		Third	0	0	0	0
	Media Creation	First	175	6,720,000	7,000,000	△ 280,000
		Second	0	0	0	0
Third		0	0	0	0	
	Assumed transfer, transfer, re-enrollme			250,000	0	250,000
	Sub Total			44,170,000	37,760,000	6,410,000
Receive interest				6,000	1,395	4,605
	Total			101,926,726	97,152,121	4,774,605

Expenditure

Description	Description	Budget	Result	difference	
Donations expenses	Enhancement of scholarships	5,000,000	5,000,000	0	
	Support for career support activities	2,000,000	2,000,000	0	
	Improvement of the campus environment	10,000,000	9,127,672	872,328	
	Enhancement of the food environment	3,700,000	3,248,600	451,400	
	Commemorative gift	1,320,000	1,289,200	30,800	
		Sub Total	22,020,000	20,665,472	1,354,528
	Providing information to member	Expenses for printing and mailing to parents	750,000	137,290	612,710
Expenses for management and maintenance of the webs		132,000	132,000	0	
		Sub Total	882,000	269,290	612,710
Project cost	Printing and mailing expenses for event information	1,200,000	661,737	538,263	
	General Meeting and Education Roundtable Expenses	50,000	2,905	47,095	
	Social Project	200,000	275,403	△ 75,403	
	Support for public lectures at universities	100,000	3,000	97,000	
		Sub Total	1,550,000	943,045	606,955
ing expenses for the Committe m	Expenses for transportation of officers	450,000	181,810	268,190	
	Cost of mailing documents to officers	50,000	0	50,000	
	Meeting Fee	10,000	4872	5,128	
	Memorial expenses	100,000	19,800	80,200	
	Condolence (for flowers, condolences, etc.)	50,000	0	50,000	
		Sub Total	660,000	206,482	453,518
Office operating expenses	Personnel expenses for support staff	1,500,000	734,256	765,744	
Other expense	Return of dues to multiple enrollments	300,000	0	300,000	
	Total Expenditures	26,912,000	22,818,545	4,093,455	
balance carried forward	Carry-over to FY2023	30,844,726	36,573,576	△ 5,728,850	
	Carry-over to FY2023 account (Advance membership fee income)	44,170,000	37,760,000	6,410,000	
		Sub Total	75,014,726	74,333,576	681,150
	Total	101,926,726	97,152,121	4,774,605	

(3) Donation Reports

① Enhancement of scholarships	5,000,000 yen
② Support for career support activities	2,000,000 yen
③ Improvement of the campus environment	9,127,672 yen
④ Enhancement of the food environment	3,248,600 yen
⑤ Commemorative gift	1,289,200 yen
TOTAL	20,665,472yen

① Enhancement of scholarships

We provided financial support to students through Scholarship for students with excellent entrance examination results and scholarships for students with sudden changes in family finances. Of the total amount of approximately 9,076,500yen, 5,000,000 yen was appropriated from Parents Association donation for the target 27 students.

② Support for career support activities

The student group produced the university's original handbook with information on how to find a job, and distributed it to junior students. We also sent a booklet of career and job-hunting support to their parents. In addition, in order to support foreign students, built the support system in collaboration with external companies. Of the total amount of approximately 11,038,019yen, 2,000,000 yen was appropriated from the Parents Association donation.



〈2023's original handbook〉



〈booklet of career and job-hunting support〉

③ Improvement of the campus environment

- Setting up of personal work booths (3,763,430yen)

Personal work booths have been set up on campus as a place to conduct job interviews and take remote learning classes.

Two full-closed type units were set up on the second floor of Joho-kan. Three semi-closed units on the fourth floor of Meiso-kan.



・ Airstream Renovation (917,642yen)

We restored the Airstream camper, which had been purchased with the 2012 Parents Association donation project as a movable space for students to relax.

< Before >



<After>



- Provision of tents (446,600yen)

The tent which had been donated by Parent Association was deteriorated, and we provided a new one.



- Support for school bus renewal (4,000,000yen)

Partially funded the cost of the school bus renewal.



2. FY2023 Plan and Budget

(1) Plan for FY2023

① Committee Meetings

1st Committee Meetings : May 20, 2023

2nd Committee Meetings : October 28, 2023

3rd Committee Meetings : March 20, 2024 (Same day as graduation ceremony)

② General Meeting

July 1, 2023

During June the materials will be sent to all members in advance to ask them to respond to online questionnaires for their regarding their approval or disapproval of the agenda. The result of the questionnaires will be reported at the meeting which will be planned to deliver online.

③ Education Roundtable *ONLY JAPANESE

• July 1, 2023 【at Kyoto Seika University】

• July 8, 2023 【online】

• October 8, 2022 【online】

④ Social Event

During October, 2023

Lectures on traditional culture 【online】

⑤ Donations (see the following pages for details)

⑥ Management of the Parents Association Web site

⑦ Support of Open Seminars “Garden”

*The above information is based on current plans and subject to change depending on the future spread of the COVID-19.

(2) Budget for FY2023

Parents Association Budget for FY2023
2023 1st of April to 2024 31th of March

Income

subject	Description		Budget for FY2023	Results for FY2022
Carryover from previous year			36,573,576	17,600,726
Membership fee income	Art	First 115	4,600,000	4,640,000
		Second 1	30,000	80,000
		Third 0	0	60,000
	Design	First 238	9,520,000	10,160,000
		Second 4	120,000	60,000
		Third 2	40,000	60,000
		Fourth 0	0	10,000
	Manga	First 307	12,280,000	12,690,000
		Second 1	10,000	60,000
		Third 1	20,000	120,000
	Global Calature	First 104	4,130,000	6,360,000
		Second 1	10,000	30,000
	Media Creation	First 175	7,000,000	7,400,000
	Popular Culture	Third 0	0	0
Humanities	Second 0	0	40,000	
	Third 0	0	20,000	
Sub Total			37,760,000	41,790,000
Advance Membership fee income	Art	First 112	4,480,000	4,600,000
	Design	First 256	10,240,000	9,520,000
	Manga	First 312	12,480,000	12,280,000
	Global Calature	First 250	10,000,000	4,130,000
	Media Creation	First 168	6,720,000	7,000,000
	Assumed transfer, transfer, re-enrollment, etc.			250,000
Sub Total			44,170,000	37,760,000
Receive interest			6,000	1,395
TOTAL			118,509,576	97,152,121

Expenditure

subject	Description		Budget for FY2023	Results for FY2022
Donations expenses	Enhancement of scholarships		5,000,000	5,000,000
	Support for career support activities		7,000,000	2,000,000
	Improvement of the campus environment		10,000,000	9,127,672
	Enhancement of the food environment		6,400,000	3,248,600
	Commemorative gift		1,320,000	1,289,200
	Sub Total			29,720,000
Providing information to members	Printing and mailing expenses for non-event information		750,000	137,290
	Web site management and maintenance		132,000	132,000
	Sub Total			882,000
Operating expenses for events	Printing and mailing expenses for event information		1,200,000	661,737
	Operating expenses for general meeting and education round		50,000	2,905
	Social Project		400,000	275,403
	Support for public lectures at universities		100,000	3,000
	Sub Total			1,750,000
Operating expenses for the Committee meeting	Expenses for transportation of officers		900,000	181,810
	Cost of mailing documents to officers		50,000	0
	Meeting Fee		10,000	4872
	Memorial expenses		100,000	19,800
	Condolence (for flowers, condolences, etc.)		50,000	0
	Sub Total			1,110,000
Office operating expenses	Personnel expenses for support staff		1,500,000	734,256
Other expense	Return of dues to multiple enrollments		300,000	0
Total Expenditures			35,262,000	22,818,545
balance carried forward	Carry-over to FY2023		39,077,576	36,573,576
	Carry-over to FY2023 account (Advance membership fee)		44,170,000	37,760,000
	Sub Total			83,247,576
TOTAL			118,509,576	97,152,121

(3) Donation project for FY2023

In accordance with Article 4, Section 2 of the regulations, donations will be made to universities that "Improvement of the educational environment to enhance and improve the educational contents."

① Enhancement of scholarships	5,000,000 yen
② Support for career support activities	7,000,000 yen
③ Improvement of the campus environment	10,000,000 yen
④ Enhancement of the food environment	6,400,000 yen
⑤ Commemorative gift	1,320,000 yen
TOTAL	29,720,000 yen

① Enhancement of scholarships

We will support a portion of Kyoto Seika University's original scholarships for students with excellent academic records.

② Support for career support activities

The Student Group produces the University's original handbook containing information to support students who are starting their job-hunting activities, and booklet for parents on career and job-hunting support. In addition we will support a portion of the cost of establishing "Career Support Park (tentative)," in Meiso-kan, for all students to freely come and feel free to consult with our staff at any time., Also we support some cost to purchase career-related books which will be renewed annually and for various career support activities such as graduates' career status survey, -job-hunting support for foreign students.

③ Improvement of the campus environment

- Cafeteria restroom renovations

The cafeteria restrooms will be renovated, according to several responses to the survey regarding the renovation of the restrooms.

- Installation of foot lights

The University is located in the mountains, and dark and difficult to see underfoot at night, so footlights will be installed.

④ Enhancement of the food environment

- Continuing from last year, in the student cafeteria we will sell student support menus full of vegetables. A portion of the cost of the menus will be allocated from donations.

⑤ Commemorative gift

We will present a special commemorative gift unique to the university to distribute at the entrance ceremony in 2024.

(4) About Officers

The following 12 people are candidates for the Board of officers for 2023. Masato Sawada, President of Kyoto Seika University, will serve as an advisor to the Parents Association, and the Management & Planning Department is responsible for the administration of the association.

[Continuing members]

Name	Position	Faculty	Course · Major	Grade	Residence
Yuki Sioji	Chairperson	Media Creation	Media Technologies	3	Kyoto
Takaharu Inoue	Vice Chairperson	Global Culture	History	3	Chiba
Tatsunori Kanazawa	Auditor	Design	Architecture	4	Kyoto
Michiko Kobayashi	Accountant	Media Creation	Sound Creation	3	Kyoto
Satoshi Shinozaki	Auditor	Manga	Animation	2	Osaka
Yuka Natsume	Undergraduate Secretary	Global Culture	Humanities	2	Shizuoka
Junko Sasaki	Undergraduate Secretary	Media Creation	Media Creation	2	Hiroshima
Yutaka Mizoi	Undergraduate Secretary	Human Environment Design Program		2	Kyoto
Chizuko Mukumoto	Undergraduate Secretary	Design	Architecture	2	Shiga
Junko Kubozono	Undergraduate Secretary	Manga	Animation	3	Fukuoka

[New Members]

Name	Position	Faculty	Course · Major	Grade	Residence
Shuichi Kodama	Undergraduate Secretary	Manga	Cartoon	2	Kyoto
Takashi Matsumoto	Undergraduate Secretary	Global Culture	Grobal Studies	1	Fukuoka

(5) Regulations

Kyoto Seika University Parents Association

(Name)

Article 1 The name of the association is 'Kyoto Seika University Parents Association', and office is located in Kyoto Seika University.

(Purpose)

Article 2 The purpose of this association is to endorse the educational philosophy of Kyoto Seika University and to support its further development.

(Membership)

Article 3 Members of this association shall consist of parents and guardians of undergraduate students of Kyoto Seika University.

2 Supporting members shall consist of people from the fields of education, culture and arts, business, politics, etc. who agree with the objectives of this association.

(Project)

Article 4 The Society shall conduct the following activities for the purpose of Article 2.

- (1) Projects to deepen understanding and exchange opinions on issues of youth and university education in the modern age.
- (2) Improvement of the educational environment to enhance and improve the educational contents.
- (3) To provide other projects to achieve the purpose of the association.

(Officer)

Article 5 The Association shall establish the following officers :

- (1) Chairperson : 1 person

Represent the Society.

- (2) Vice Chairperson : 2 persons or less

Assist the Chairperson.

- (3) Accountant : 1 person

Check the financial results.

- (4) Auditors : 2 persons

Auditing the accounts.

- (5) Undergraduate secretary : 2 persons or less per faculty

To represent the opinions of each faculty.

2 Each officer shall be elected by the board members from the previous year's officers, and recruitment of officers from the membership is conducted as necessary.

Article 6 The Association may have a few advisors.

2 Advisors shall be selected by recommendation of the Board members and attend meetings to discuss major issues. However, they include the Chairperson.

Article 7 Officers shall serve two-year term and may not immediately be reappointed.

(Meeting)

Article 8 The Association shall establish the following meetings.

- (1) General Meeting
- (2) Committee meeting

Article 9 The General Meeting is the highest decision-making organization of the Association and shall be held once a year. However, an extraordinary general meeting may be held when necessary.

Article 10 The decision of the meetings shall be made by a majority of those present.

Article 11 The Board of Directors meets as needed and shall be convened by the President.

Article 12 The Committee Meetings consist of one-half of the officers, and voting shall be by majority vote of those present.

(Accounting)

Article 13 The expenses of the association shall be funded by dues, donations, and other income.

Article 14 The membership fee of the Association is 10,000 yen per year.

2 Parents or guardians of more than one student pay the membership fee for one student.

Article 15 The financial year of the association shall start 1st of April and end 31st of March of the following year.

(Bylaws)

Article 16 The handling of matters not specified in this constitution shall be specified in the bylaws.

(Reorganization)

Article 17 The Reorganization of this constitution is made at the General Meeting.

Additional statutes

1 The chairperson appoints the office of this association from among the staff of Kyoto Seika University.

2 This constitution shall be in force from October 30, 1972.

3 This constitution amended in November 3, 1974 and shall be in force from October 30, 1975.

4 This constitution amended in November 3, 1976 and shall be in force from April 1, 1977.

5 This constitution amended in November 3, 1978 and shall be in force from April 1, 1979.

6 This constitution amended in November 3, 1990 and shall be in force from April 1, 1991.

7 This constitution amended in November 3, 1997 and shall be in force from April 1, 1999.

8 This constitution amended in November 3, 1998 and shall be in force from April 1, 1999.

9 This constitution amended in October 17, 1999 and shall be in force from April 1, 2000.

10 This constitution amended in October 26, 2003 and shall be in force from April 1, 2003.

11 This constitution amended in July 202108 and shall be in force from April 1, 2009.

12 This constitution amended in June 202120 and shall be in force from April 1, 2022.

Detailed regulations

(Purpose)

Article 1 These detailed regulations are based on Article 16 of the Kyoto Seika University Parents Association Constitution, and provide for the handling of condolences for Parents Association members.

(Methods of Condolence)

Article 2 Condolences shall be offered in the form of flowers and telegrams of condolence.

(Target)

Article 3 Condolences will be extended to the undergraduate student and Education Supporters' Association members (tuition-paying members). If the member has a spouse, that spouse is also eligible.

(Special Measures)

Article 4 In case condolence is not provided for in these detailed regulations, it shall be suggested by the chairperson of the Parents Association.

(Reorganization)

Article 17 The Reorganization of this constitution is made at the Committee Meeting.

(Additional statutes)

1. This constitution provisions in June 202108 and shall be in force from April 1, 2009.