

Parents Association Activity Report 2023

1. FY2023 Report and Accounts

(1) Report for FY2023

(2) Committee Meetings

1st Committee Meeting : May 20, 2023

2nd Committee Meeting : October 28, 2023

3rd Committee Meeting : March 20, 2024

(3) General Meeting : July 1, 2023

We sent the documents to the parents in advance, asked them to respond to the agenda items via an online questionnaire, and checked the number of responses. All agenda items were approved.

(4) Education Roundtable

- Faculty meeting 【at Kyoto Seika University】 : July 1, 2023 1:00pm – 5:30pm
- Staff meeting 【online】 : July 8, 2023 1:00pm – 5:30pm
- Faculty meeting and Staff meeting 【online】 : October 8, 2023 10:00am – 5:30pm

④ Social Event

We distributed an online video of the cultural lecture.

Viewing period : November 1 – November 30

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⑤ Donations (see the following pages for details.)

⑥ Web uploading of activity report : July 2023

⑦ Management of the Parents Association Web site

Information related to the Parents Association is appropriately updated on the Web.

The site has been renewed to support Japanese, English, Chinese, and Korean languages.

⑧ Support of Open Seminars “Garden”

Members can attend seminars at half price.

In FY2023, there were no public lecture garden programs offered, resulting in 0.

(2) Accounts for FY2023

2023 1st of April to 2024 31st of March

Income				(Yen)		
subject	Description			Budget	Result	difference
Carryover from previous year	Carryover from 2022			36,573,576	36,573,576	0
Membership fee income	Faculty	Grade	number of people			
	Art	First	115	4,600,000	4,600,000	0
		Second	4	30,000	60,000	△ 30,000
		Third	0	0	0	0
	Design	First	245	9,520,000	9,810,000	△ 290,000
		Second	4	120,000	120,000	0
		Third	3	40,000	50,000	△ 10,000
	Manga	First	310	12,280,000	12,430,000	△ 150,000
		Second	1	10,000	10,000	0
		Third	2	20,000	40,000	△ 20,000
	Global Caluture	First	105	4,130,000	4,150,000	△ 20,000
		Second	2	10,000	20,000	△ 10,000
		Third	2	0	20,000	△ 20,000
	Media Creation	First	182	7,000,000	7,280,000	△ 280,000
		Second	1	0	10,000	△ 10,000
		Third	0	0	0	0
	Sub Total			37,760,000	38,600,000	△ 840,000
Advance Membership fee income	Art	First	135	4,480,000	5,400,000	△ 920,000
		Second	0	0	0	0
		Third	1	0	20,000	△ 20,000
	Design	First	258	10,240,000	10,320,000	△ 80,000
		Second	0	0	0	0
		Third	2	0	40,000	△ 40,000
	Manga	First	322	12,480,000	12,880,000	△ 400,000
		Second	2	0	60,000	△ 60,000
		Third	6	0	120,000	△ 120,000
	Global Caluture	First	80	10,000,000	3,200,000	6,800,000
		Second	1	0	30,000	△ 30,000
		Third	1	0	20,000	△ 20,000
	Media Creation	First	182	6,720,000	7,250,000	△ 530,000
		Second	0	0	0	0
		Third	0	0	0	0
	Assumed transfer, transfer, re-enrollme			250,000	0	250,000
	Sub Total			44,170,000	39,340,000	4,830,000
Receive interest				6,000	21,829	△ 15,829
Total			118,509,576	114,535,405	3,974,171	
Expenditure						
Description	Description			Budget	Result	difference
Donations expenses	Enhancement of scholarships			5,000,000	5,000,000	0
	Support for career support activities			7,000,000	7,000,000	0
	Improvement of the campus environment			10,000,000	10,000,000	0
	Enhancement of the food environment			6,400,000	4,821,000	1,579,000
	Commemorative gift			1,320,000	1,482,910	△ 162,910
	Sub Total			29,720,000	28,303,910	1,416,090
Providing information to member	Expenses for printing and mailing to parents			750,000	42,198	707,802
	Expenses for management and maintenance of the website			132,000	132,000	0
	小 計			882,000	174,198	707,802
Project cost	Printing and mailing expenses for event information			1,200,000	591,043	608,957
	General Meeting and Education Roundtable Expenses			50,000	15,862	34,138
	Social Project			400,000	414,577	△ 14,577
	Support for public lectures at universities			100,000	0	100,000
	Sub Total			1,750,000	1,021,482	728,518
ing expenses for the Committee m	Expenses for transportation of officers			900,000	386,822	513,178
	Cost of mailing documents to officers			50,000	0	50,000
	Meeting Fee			10,000	36,000	△ 26,000
	Memorial expenses			100,000	34,289	65,711
	Condolence (for flowers, condolences, etc.)			50,000	0	50,000
	Sub Total			1,110,000	457,111	652,889
Office operating expenses	Personnel expenses for support staff			1,500,000	735,589	764,411
Other expense	Return of dues to multiple enrollments			300,000	300,000	0
Total Expenditures				35,262,000	30,992,290	4,269,710
balance carried forward	Carry-over to FY2023			39,077,576	44,203,115	△ 5,125,539
	Carry-over to FY2023 account (Advance membership			44,170,000	39,340,000	4,830,000
	Sub Total			83,247,576	83,543,115	△ 295,539
Total				118,509,576	114,535,405	3,974,171

(3) FY2023 Report of Donation Project

(1) Enhancement of scholarships	5,000,000 yen
(2) Support for career support activities	2,000,000 yen
(3) Improvement of the campus environment	10,000,000 yen
(4) Enrichment of the food environment	4,821,000 yen
(5) Commemorative at admission	1,482,910 yen
TOTAL	28,303,910 yen

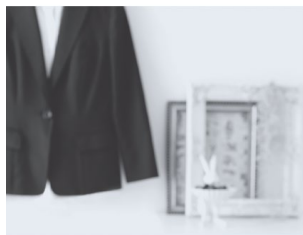
① Enhancement of scholarships

We provided financial support to students through Scholarship (exemption/reduction) for students with excellent results of entrance examination. Of the total amount of approximately 10,082,500 yen, 5,000,000 yen was supported from Parents Association donation for the target 30 students.

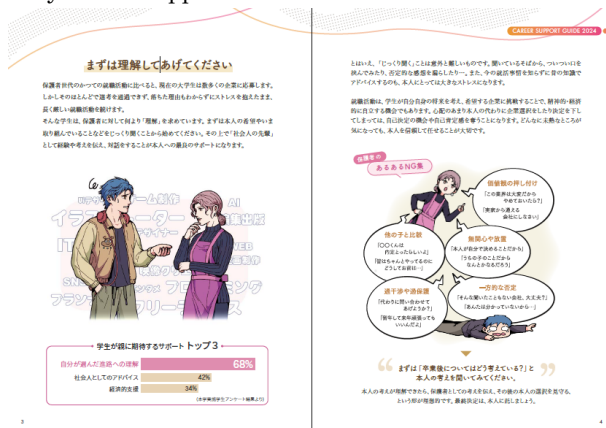
② Support for career support activities

We supported part of the cost of setting up a “Career Park” in Meiso-kan, where all students can freely come and consult with staff. Student Group produced the university's original handbook containing know-how for career paths and employment, and distributed to junior students. We also sent a booklet of career and job-hunting support to their parents. Of the total amount of 21,517,794 yen, 7,000,000 yen was supported from the Parents Association donation.

いざ就活！
ここからは3年生後輩向けの内容ですが、早大に入学して就活の流れを掴んでください。



〈2024's original handbook〉



〈booklet of career and job-hunting support〉

③ Improvement of the campus environment

- We supported a part of the renovation cost of the restrooms on the second floor of the cafeteria.



- Foot lights were provided on campus, because of dark at night in such mountainous location.



④ Enrichment of the food environment

Same as the last year during regular weekdays the student cafeteria offered "Student Support Lunch," a menu with lots of vegetables. The balance was contributed by the donations so that it could be sold for discounted 200 yen instead of 500 yen. Total 16,070 meals were sold, and 4,821,000 yen was subsidized by the donation.



⑤ Commemorative at admission

We presented a commemorative gift (USB flash drive) to students entering 2024. The total amount was 1,482,910 yen.



2. FY2024 Plan and Budget

(1) Plan for FY2024

① Committee Meetings

1st Committee Meetings : May 18, 2024

2nd Committee Meetings : October 26, 2024

3rd Committee Meetings : March 20, 2025 (Same day as graduation ceremony)

② General Meeting

July 6, 2024

During June the materials will be sent to all members in advance to ask them to respond to online questionnaires for their approval or disapproval of the agenda. The result of the questionnaires will be reported at the meeting which will be planned to deliver online.

③ Education Roundtable 【online】 *ONLY JAPANESE

1st : July 6, 2024

2nd : October 5, 2024

④ Social Event

During October, 2024

Lectures on traditional culture

⑤ Donations (see the following pages for details)

⑥ Management of the Parents Association Web site

⑦ Support of Open Seminars “Garden”

(2) Budget for FY2024

Parents Association Budget for FY2024
2024 1st of April to 2025 31th of March

Income

subject	Description			Budget for FY2024	Results for FY2023
Carryover from previous year				44,203,115	36,573,576
Membership fee income	Art	First	135	5,400,000	4,600,000
		Second	0	0	60,000
		Third	1	20,000	0
	Design	First	258	10,320,000	9,810,000
		Second	0	0	120,000
		Third	2	40,000	50,000
	Manga	First	322	12,880,000	12,430,000
		Second	2	60,000	10,000
		Third	6	120,000	40,000
	Global Caluture	First	80	3,200,000	4,150,000
		Second	1	30,000	20,000
		Third	1	20,000	20,000
	Media Creation	First	182	7,250,000	7,280,000
		Second	0	0	10,000
Sub Total				39,340,000	38,600,000
Advance Membership fee income	Art	First	112	4,480,000	5,400,000
	Design	First	256	10,240,000	10,320,000
	Manga	First	312	12,480,000	12,880,000
	Global Caluture	First	250	10,000,000	3,200,000
	Media Creation	First	168	6,720,000	7,250,000
	Assumed transfer, transfer, re-enrollment, etc.			250,000	290,000
	Sub Total			44,170,000	39,340,000
Receive interest				6,000	21,829
TOTAL				127,719,115	114,535,405

Expenditures

subject	Description	Budget for FY2024	Results for FY2023
Donations expenses	Enhancement of scholarships	5,000,000	5,000,000
	Support for career support activities	2,000,000	7,000,000
	Improvement of the campus environment	10,000,000	10,000,000
	Enhancement of the food environment	6,030,000	4,821,000
	Commemorative gift	1,440,000	1,482,910
	Donation to support students affected by 2024 Noto Peninsula Earthquake	2,000,000	0
	Sub Total	26,470,000	28,303,910
Providing information to members	Printing and mailing expenses for non-event information	100,000	42,198
	Web site management and maintenance	132,000	132,000
	Sub Total	232,000	174,198
Operating expenses for events	Printing and mailing expenses for event information	700,000	591,043
	Operating expenses for general meeting and education year	50,000	15,862
	Social Project	400,000	414,577
	Support for public lectures at universities	100,000	0
	Sub Total	1,250,000	1,021,482
Operating expenses for the Committe meeting	Expenses for transportation of officers	400,000	386,822
	Cost of mailing documents to officers	50,000	0
	Meeting Fee	50,000	36,000
	Memorial expenses	100,000	34,289
	Condolence (for flowers, condolences, etc.)	50,000	0
Sub Total	650,000	457,111	
Office operating expenses	Personnel expenses for support staff	1,000,000	735,589
Other expense	Return of dues to multiple enrollments	300,000	300,000
	Total Expenditures	29,902,000	30,992,290
balance carried forward	Carry-over to FY2024	53,647,115	44,203,115
	Carry-over to FY2023 account (Advance membership fee)	44,170,000	39,340,000
	Sub Total	97,817,115	83,543,115
TOTAL		127,719,115	114,535,405

(3) Donation project for FY2024

Donations will be made to the university according to Article 4, Section 2 of the regulation, that "Improvement of the educational environment to enhance and improve the educational contents."

① Enhancement of scholarships	5,000,000 yen
② Support for career support activities	2,000,000 yen
③ Improvement of the campus environment	10,000,000 yen
④ Enrichment of the food environment	6,030,000 yen
⑤ Commemorative at admission	1,440,000 yen
⑥ Donation to support students affected by 2024 Noto Peninsula Earthquake	2,000,000 yen
TOTAL	26,470,000 yen

① Enhancement of scholarships

We will support a portion of Kyoto Seika University's original scholarships for students with excellent academic records.

② Support for career support activities

The Student Group produces the University's original handbook containing information to support students who are starting their job-hunting activities, and booklet for their parents for career and job-hunting support. Also, we support some costs to purchase career-related books for students' rental which will be renewed annually, and assistance for foreign students' job-hunting

③ Improvement of the campus environment

We will support a portion of the costs for repairs and renovations of common areas on the campus, as well as the installation and renovation of outdoor lighting on the campus.

④ Enrichment of the food environment

Continuing from last year, in the student cafeteria we will sell student support menus full of vegetables. A portion of the cost of the menus will be allocated from donations.

⑤ Commemorative at admission

We will present a special commemorative unique to the university, which will be distributed at the entrance ceremony in 2025.

⑥ Donation to support students affected by 2024 Noto Peninsula Earthquake (explained in Agenda 6)

(4) About Officers

The following 12 people are candidates for the Board of officers for 2024. Masato Sawada, President of Kyoto Seika University, will serve as an advisor to the Parents Association, and the Management & Planning Department is responsible for the administration of the association.

[Continuing Members]

Name	Position	Faculty	Course・Major	Grade	Residence
Yuki Sioji	Chairperson	Media Creation	Media Technologies	4	Kyoto
Takaharu Inoue	Vice Chairperson	Global Culture	History	4	Chiba
Michiko Kobayashi	Accountant	Media Creation	Sound Creation	4	Kyoto
Satoshi Shinozaki	Auditor	Manga	Animation	3	Osaka
Chizuko Mukumoto	Undergraduate Secretary	Design	Architecture	3	Shiga
Junko Sasaki	Undergraduate Secretary	Media Creation	Media Creation	3	Hiroshima
Junko Kubozono	Undergraduate Secretary	Manga	Animation	2	Fukuoka
Shuichi Kodama	Undergraduate Secretary	Manga	Cartoon	3	Kyoto
Takashi Matsumoto	Undergraduate Secretary	Global Culture	Global Studies	2	Fukuoka

[New Members]

Name	Position	Faculty	Course・Major	Grade	Residence
Ryuji Takagi	Undergraduate Secretary	Media Creation	Media Creation	1	Shiga
Emiko Kobayashi	Undergraduate Secretary	Design	Digital Creation	1	Kyoto
Mikihiro Oguri	Undergraduate Secretary	Global Culture	Literature	2	Gifu

(5) Regulations

Kyoto Seika University Parents Association

(Name)

Article 1 The name of the association is 'Kyoto Seika University Parents Association', and office is located in Kyoto Seika University.

(Purpose)

Article 2 The purpose of this association is to endorse the educational philosophy of Kyoto Seika University and to support its further development.

(Membership)

Article 3 Members of this association shall consist of parents and guardians of undergraduate students of Kyoto Seika University.

2 Supporting members shall consist of people from the fields of education, culture and arts, business, politics, etc. who agree with the objectives of this association.

(Project)

Article 4 The Society shall conduct the following activities for the purpose of Article 2.

- (1) Projects to deepen understanding and exchange opinions on issues of youth and university education in the modern age.
- (2) Improvement of the educational environment to enhance and improve the educational contents.
- (3) To provide other projects to achieve the purpose of the association.

(Officer)

Article 5 The Association shall establish the following officers :

- (1) Chairperson : 1 person

Represent the Society.

- (2) Vice Chairperson : 2 persons or less

Assist the Chairperson.

- (3) Accountant : 1 person

Check the financial results.

- (4) Auditors : 2 persons

Auditing the accounts.

- (5) Undergraduate secretary : 2 persons or less per faculty

To represent the opinions of each faculty.

2 Each officer shall be elected by the board members from the previous year's officers, and recruitment of officers from the membership is conducted as necessary.

Article 6 The Association may have a few advisors.

2 Advisors shall be selected by recommendation of the Board members and attend meetings to discuss major issues.

However, they include the Chairperson.

Article 7 Officers shall serve two-year term and may not immediately be reappointed.

(Meeting)

Article 8 The Association shall establish the following meetings.

- (1) General Meeting

- (2) Board meeting

Article 9 The General Meeting is the highest decision-making organization of the Association and shall be held once a year. However, an extraordinary general meeting may be held when necessary.

Article 10 The decision of the meetings shall be made by a majority of those present.

Article 11 The Board of Directors meets as needed and shall be convened by the President.

Article 12 The Committee Meetings consist of one-half of the

officers, and voting shall be by majority vote of those present. (Accounting)

Article 13 The expenses of the association shall be funded by dues, donations, and other income.

Article 14 The membership fee of the Association is 10,000 yen per year.

2 Parents or guardians of more than one student pay the membership fee for one student.

Article 15 The financial year of the association shall start 1st of April and end 31st of March of the following year.

(Bylaws)

Article 16 The handling of matters not specified in these regulations shall be specified in the bylaws.

(Reorganization)

Article 17 The reorganization of these regulations is made at the General Meeting.

Additional statutes

1 The chairperson appoints the office of this association from among the staff of Kyoto Seika University.

2 These regulations shall be in force from October 30, 1972.

3 These regulations amended in November 3, 1974 and shall be in force from October 30, 1975.

4 These regulations amended in November 3, 1976 and shall be in force from April 1, 1977.

5 These regulations amended in November 3, 1978 and shall be in force from April 1, 1979.

6 These regulations amended in November 3, 1990 and shall be in force from April 1, 1991.

7 These regulations amended in November 3, 1997 and shall be in force from April 1, 1999.

8 These regulations amended in November 3, 1998 and shall be in force from April 1, 1999.

9 These regulations amended in October 17, 1999 and shall be in force from April 1, 2000.

10 These regulations amended in October 26, 2003 and shall be in force from April 1, 2003.

11 These regulations amended in July 20, 2008 and shall be in force from April 1, 2009.

12 These regulations amended in June 20, 2020 and shall be in force from April 1, 2021.

Bylaws

(Purpose)

Article 1 These bylaws are based on Article 16 of the Kyoto Seika University Parents Association Regulations, and provide for the handling of condolences for Parents Association members.

(Methods of Condolence)

Article 2 Condolences shall be offered in the form of flowers and telegrams of condolence.

(Target)

Article 3 Condolences will be extended to the undergraduate student and Education Supporters' Association members (tuition-paying members). If the member has a spouse, that spouse is also eligible.

(Special Measures)

Article 4 In case condolence is not provided for in these bylaws, it shall be suggested by the chairperson of the Parents Association.

(Reorganization)

Article 5 The bylaws is made at the board meeting.

(Additional statutes)

1. This bylaws provisions in June 202108 and shall be in force from April 1, 2009.