

Parents Association Activity Report 2024

1. FY2024 Report and Accounts

(1) Report

① Committee Meetings

1st Committee Meeting : May 18, 2024

2nd Committee Meeting : October 26, 2024

3rd Committee Meeting : March 20, 2025

② General Meeting : July 6, 2024

Materials were sent to parents in advance to gather members' opinions and votes. On the meeting day, the results were reviewed by the board members and university officials before deliberation, and all proposals were approved. The results of the deliberation were later reported on the Educational Supporters Association website.

③ Education Roundtable

The president's address and career seminar were streamed online. Faculty-parent meetings were held online on the following dates:

- Faculty-parent meetings

July 6th (Sat) 10:00-16:10 / 62 meetings

October 5th (Sat) 10:00-16:10 / 37 meetings

④ Social Event

Professor Shinsei Yamana of our Global Cultures Department gave a lecture on the theme of everyday "utensils" at our university. Following the lecture, attendees visited an exhibition related to the discussed utensils at the Kyoto Museum of Folk Crafts, located a 10-minute walk from Kyoto Seika University. The lecture was also made available online for those unable to attend in person.

⑤ Donations (see the following pages for details.)

⑥ Web uploading of activity report : July 2024

⑦ Management of the Parents Association Web site

The Educational Supporters Association website is regularly updated with information regarding the association, including notices for general meetings and educational discussions, and minutes of board meetings. The website is available in four languages: Japanese, English, Chinese, and Korean.

⑧ Support of Open Seminars "Garden"

As the Open Course Garden was not held in the 2024 academic year, we did not provide any participation support.

(2) Accounts for FY2024

2024 1st of April to 2025 31st of March

Income

(Yen)

subject	Description			Budget	Result	difference
Carryover from previous year	Carryover from 2023			44,203,115	44,203,115	0
Membership fee income	Faculty	Grade	number of people			
	Art	First	136	5,400,000	5,440,000	△ 40,000
		Second	3	0	20,000	△ 20,000
		Third	1	20,000	20,000	0
	Design	First	261	10,320,000	10,440,000	△ 120,000
		Second	1	0	10,000	△ 10,000
		Third	3	40,000	50,000	△ 10,000
	Manga	First	323	12,880,000	12,920,000	△ 40,000
		Second	3	60,000	70,000	△ 10,000
		Third	7	120,000	130,000	△ 10,000
	Global Calature	First	81	3,200,000	3,240,000	△ 40,000
		Second	1	30,000	30,000	0
		Third	2	20,000	30,000	△ 10,000
	Media Creation	First	185	7,250,000	7,370,000	△ 120,000
		Second	1	0	10,000	△ 10,000
		Third	0	0	0	0
Sub Total			39,340,000	39,780,000	△ 440,000	
Advance Membership fee income	Art	First	137	4,480,000	5,480,000	△ 1,000,000
		Second	1	0	30,000	△ 30,000
		Third	1	0	20,000	△ 20,000
	Design	First	245	10,240,000	9,800,000	440,000
		Second	0	0	0	0
		Third	1	0	20,000	△ 20,000
	Manga	First	289	12,480,000	11,560,000	920,000
		Second	1	0	10,000	△ 10,000
		Third	0	0	0	0
	Global Calature	First	100	10,000,000	3,980,000	6,020,000
		Second	1	0	30,000	△ 30,000
		Third	1	0	20,000	△ 20,000
		Fourth	1	0	10,000	△ 10,000
	Media Creation	First	166	6,720,000	6,640,000	80,000
		Second	1	0	30,000	△ 30,000
		Third	0	0	0	0
	Assumed transfer, transfer, re-enrollme			250,000	0	250,000
Sub Total			44,170,000	37,630,000	6,540,000	
Receive interest				6,000	265,550	△ 259,550
Total			127,719,115	121,878,665	5,840,450	

Expenditure

subject	Description	Budget	Result	difference
Donations expenses	Enhancement of scholarships	5,000,000	5,000,000	0
	Support for career support activities	2,000,000	2,000,000	0
	Improvement of the campus environment	10,000,000	10,000,000	0
	Enhancement of the food environment	6,030,000	5,574,000	456,000
	Commemorative gift	1,440,000	1,118,777	321,223
	Donation for students affected by the 2024 Noto Peninsula Earthquake	2,000,000	2,000,000	0
	Sub Total	26,470,000	25,692,777	777,223
Providing information to member	Expenses for printing and mailing to parents	100,000	2,136	97,864
	Expenses for management and maintenance of the webs	132,000	132,000	0
	Sub Total	232,000	134,136	97,864
Project cost	Printing and mailing expenses for event information	700,000	386,404	313,596
	General Meeting and Education Roundtable Expenses	50,000	0	50,000
	Social Project	400,000	73,200	326,800
	Support for public lectures at universities	100,000	0	100,000
	Sub Total	1,250,000	459,604	790,396
	Operating expenses for the Committe meeting	Expenses for transportation of officers	400,000	219,320
Cost of mailing documents to officers		50,000	0	50,000
Meeting Fee		50,000	25,000	25,000
Memorial expenses		100,000	35,740	64,260
Condolence (for flowers, condolences, etc.)		50,000	0	50,000
Sub Total		650,000	280,060	369,940
Office operating expenses	Personnel expenses for support staff	1,000,000	1,181,567	△ 181,567
Other expense	Return of dues to multiple enrollments	300,000	234,000	66,000
Total Expenditures		29,902,000	27,982,144	1,919,856
balance carried forward	Carry-over to FY2025	53,647,115	56,266,521	△ 2,619,406
	Carry-over to FY2025 account (Advance membership fee income)	44,170,000	37,630,000	6,540,000
	Sub Total	97,817,115	93,896,521	3,920,594
Total		127,719,115	121,878,665	5,840,450

Funds on hand as of March 31, 2025

93,896,521 Yen

(Deposited and held by the university accounting department)

Breakdown

Carryover to fiscal year 2025

56,266,521 Yen (Actual carryover amount)

Prepaid membership fees for fiscal

37,630,000 Yen

(3) Report of Donation Project

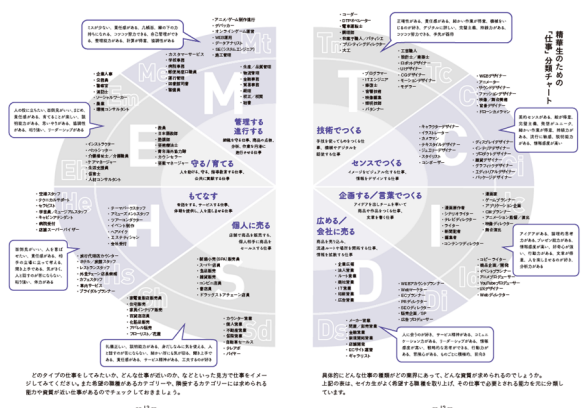
1 Enhancement of scholarships	5,000,000 yen
2 Support for career support activities	2,000,000 yen
3 Improvement of the campus environment	10,000,000 yen
4 Enrichment of the food environment	5,574,000 yen
5 Commemorative at admission	1,118,777 yen
6 Donation to support students affected by 2025 Noto Peninsula Earthquake	2,000,000 yen
TOTAL	25,692,777 yen

1 Enhancement of scholarships

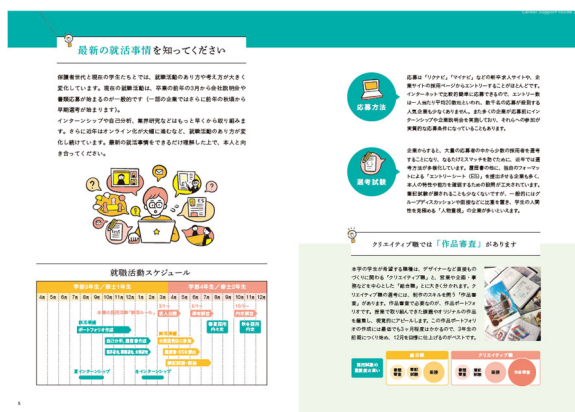
We supported a portion of Kyoto Seika University's merit-based scholarships. Out of a total of 15,223,250 yen awarded to 45 students, we contributed 5,000,000 yen.

2 Support for career support activities

Student groups created and distributed original Kyoto Seika University planners containing career and job hunting information to third-year students. We also compiled career and job hunting support information into a booklet and sent it to those responsible for paying student tuition. Additionally, we provided financial support for the purchase of career-related books to be loaned to students and partially subsidized job search support for international students. Of the total cost of 13,669,011 yen, we contributed 2,000,000 yen.



⟨2025's original handbook⟩



〈Booklet of career and job-hunting support〉

3 Improvement of the campus environment

We contributed to the initial setup and running costs of water servers installed at four locations on campus, and partially funded the replacement of fluorescent lights with LED lighting throughout the university. Of the total cost of 16,935,573 yen, we contributed 10,000,000 yen.



4 Enrichment of the food environment

Continuing from the previous year, we offered a "Student Support Menu" for 200 yen in the cafeteria on regular weekdays, from Monday to Friday. The regular price of 500 yen per meal was subsidized by 300 yen per meal from donations, allowing for the discounted price. A total of 18,580 meals were sold from the first to fourth quarters, amounting to a 5,574,000 yen contribution.



5 Commemorative at admission

We presented a commemorative gift (USB flash drive) to students entering 2025. The total amount was 1,118,777 yen.



6 Donation for Students Affected by the 2024 Noto Peninsula Earthquake

The purpose of the 2 million yen grant was to support students affected by the Noto Peninsula Earthquake that occurred on January 1, 2024 (Reiwa 6). However, due to the university's accounting system, the funds could not be distributed to the intended recipients within the 2023 fiscal year. As a result, it will be retained as a reserve fund to support students affected by large-scale natural disasters in the future.

※This matter is scheduled to be proposed at the 2025 General Assembly after deliberations during an extraordinary board meeting to be held before the assembly.

2. FY2025 Plan and Budget

(1) Plan for FY2025

1 Committee Meetings

1st Committee Meetings : May 31, 2025

2nd Committee Meetings : November 1, 2025 (Same day as the social event and school festival)

3rd Committee Meetings : March 20, 2025 (Same day as graduation ceremony)

2 General Meeting

July 5, 2025

Materials will be sent to all members in advance, and they will be asked to vote online on the budget and activities for this fiscal year. On the day of the general meeting, the board members and university officials will confirm the voting results. The meeting will also be streamed online.

3 Education Roundtable

Online Faculty-Parent Meetings: July 5, 2025 (Sat) and October 18, 2025 (Sat)

President's Address and Career Seminar (Video Streaming): Early July

4 Social Event

November 1, 2025 (Sat) (held on the same day as the Board Meeting and School Festival)

*A lecture on traditional culture is planned.

5 Donations (see the following pages for details)

6 Management of the Parents Association Web site

Information and reports regarding Educational Supporters Association activities will be uploaded.

7 Support of Open Seminars “Garden”

If the Garden program is held, we will subsidize half of the tuition fee.

*Contents are plans and may be subject to change due to various reasons.

(2) Budget for FY2025

Parents Association Budget for FY2025
2025 1st of April to 2026 31th of March

Income

subject	Description			Budget for FY2025	Results for FY2024
Carryover from previous year		Grade	number of people	44,203,115	44,203,115
Membership fee income	Art	First	137	5,480,000	5,440,000
		Second	1	30,000	20,000
		Third	1	20,000	20,000
	Design	First	245	9,800,000	10,440,000
		Second	0	0	10,000
		Third	1	20,000	50,000
	Manga	First	289	11,560,000	12,920,000
		Second	1	10,000	70,000
		Third	0	0	130,000
	Global Caluture	First	100	3,980,000	3,240,000
		Second	1	30,000	30,000
		First	1	20,000	30,000
		Second	1	10,000	0
	Media Creation	First	166	6,640,000	7,370,000
		Second	1	30,000	10,000
Sub Total				37,630,000	39,780,000
Advance Membership fee income	Art	First	140	1,400,000	5,480,000
	Design	First	274	2,740,000	9,800,000
	Manga	First	324	3,240,000	11,560,000
	Global Caluture	First	77	770,000	3,980,000
	Media Creation	First	177	1,770,000	6,640,000
	Assumed transfer, transfer, re-enrollment, etc.			100,000	170,000
	Sub Total			10,020,000	37,630,000
Receive interest				100,000	265,550
TOTAL				91,953,115	121,878,665

Expenditures

subject	Description	Budget for FY2025	Results for FY2024
Donations expenses	Enhancement of scholarships	5,000,000	5,000,000
	Support for career support activities	2,000,000	2,000,000
	Improvement of the campus environment	10,000,000	10,000,000
	Enhancement of the food environment	3,500,000	5,574,000
	Commemorative gift	1,440,000	1,118,777
	Donation to support students affected by 2025 Noto Peninsula Earthquake	0	2,000,000
	Sub Total	21,940,000	25,692,777
Project cost	Information provision for various events, etc.	300,000	388,540
	Social Event	300,000	73,200
	University open course participation support	100,000	0
	Website management and maintenance costs for parent	132,000	132,000
	Multilingual support	400,000	0
	Sub Total	1,232,000	593,740
Operating expenses for the Committe meeting	Board member travel expenses	500,000	219,320
	Meeting expenses	50,000	25,000
	Commemorative gift expenses	100,000	35,740
	Condolence expenses (flowers, telegrams, etc.)	50,000	0
	Sub Total	700,000	280,060
Office operating expenses	Support staff personnel expenses	1,500,000	1,181,567
Other expense	Refund of membership fees for multiple enrollments	300,000	234,000
Total Expenditures		25,672,000	27,982,144
balance carried forward	Carry-over to FY2025	56,261,115	56,266,521
	Carry-over to FY2024 account (Advance membership fe	10,020,000	37,630,000
	Sub Total	66,281,115	93,896,521
TOTAL		91,953,115	121,878,665

(3) Donation project for FY2025

Donations will be made to the university according to Article 4, Section 2 of the regulation, that "Improvement of the educational environment to enhance and improve the educational contents."

1 Enhancement of scholarships	5,000,000 yen
2 Support for career support activities	2,000,000 yen
3 Improvement of the campus environment	10,000,000 yen
4 Enrichment of the food environment	3,500,000 yen
5 Commemorative at admission	1,440,000 yen
TOTAL	21,940,000 yen

1 Enhancement of scholarships

We will support a portion of Kyoto Seika University's original scholarships for students with excellent academic records.

2 Support for career support activities

The Student Group produces the University's original handbook containing information to support students who are starting their job-hunting activities, and booklet for their parents for career and job-hunting support. Also, we support some costs to purchase career-related books for students' rental which will be renewed annually, and assistance for foreign students' job-hunting

3 Improvement of the campus environment

We will contribute to a portion of the costs for repairs and renovations on campus.

4 Enrichment of the food environment

Continuing from last year, in the student cafeteria we will sell student support menus full of vegetables. A portion of the cost of the menus will be allocated from donations.

5 Commemorative at admission

We will present a special commemorative unique to the university, which will be distributed at the entrance ceremony in 2026.

(4) About Officers

The following 12 people are candidates for the Board of officers for 2025. Masato Sawada, President of Kyoto Seika University, will serve as an advisor to the Parents Association, and the Management & Planning Department is responsible for the administration of the association.

[Continuing Members]

Name	Position	Faculty	Inauguration date	Grade
Shuichi Kodama	Chairperson	Manga	2023/4/1	4
Chizuko Mukumoto	Vice Chairperson	Design	2022/4/1	4
Satoshi Shinozaki	Auditor	Manga	2022/4/1	4
Takashi Matsumoto	Auditor	Global Culture	2023/4/1	3
Emiko Kobayashi	Accountant	Design	2024/4/1	2
Junko Sasaki	Undergraduate Secretary	Media Creation	2022/4/1	4
Mikihiro Oguri	Undergraduate Secretary	Global Culture	2024/4/1	2
Ryuji Takagi	Undergraduate Secretary	Media Creation	2024/4/1	2

[New Members]

Name	Position	Faculty	Inauguration date	Grade
Kayo Ono	Undergraduate Secretary	Global Culture	2025/4/1	3
Aiko Takahashi	Undergraduate Secretary	Art	2025/4/1	2
Masae Kangai	Undergraduate Secretary	Manga	2025/4/1	2
Makiko Sakoda	Undergraduate Secretary	Manga	2025/4/1	1
Gyouka Chou	Undergraduate Secretary	Design	2025/4/1	1
Atsushi Uchiyashiki	Undergraduate Secretary	Design	2025/4/1	1

(5) Regulations

Kyoto Seika University Parents Association

(Name)

Article 1 The name of the association is 'Kyoto Seika University Parents Association', and office is located in Kyoto Seika University.

(Purpose)

Article 2 The purpose of this association is to endorse the educational philosophy of Kyoto Seika University and to support its further development.

(Membership)

Article 3 Members of this association shall consist of parents and guardians of undergraduate students of Kyoto Seika University.

2 Supporting members shall consist of people from the fields of education, culture and arts, business, politics, etc. who agree with the objectives of this association.

(Project)

Article 4 The Society shall conduct the following activities for the purpose of Article 2.

- (1) Projects to deepen understanding and exchange opinions on issues of youth and university education in the modern age.
- (2) Improvement of the educational environment to enhance and improve the educational contents.
- (3) To provide other projects to achieve the purpose of the association.

(Officer)

Article 5 The Association shall establish the following officers:

(1) Chairperson: 1 person

Represent the Society.

(2) Vice Chairperson: 2 persons or less

Assist the Chairperson.

(3) Accountant: 1 person

Check the financial results.

(4) Auditors: 2 persons

Auditing the accounts.

(5) Undergraduate secretary: 2 persons or less per faculty

To represent the opinions of each faculty.

2 Each officer shall be elected by the board members from the previous year's officers, and recruitment of officers from the membership is conducted as necessary.

Article 6 The Association may have a few advisors.

2 Advisors shall be selected by recommendation of the Board members and attend meetings to discuss major issues. However, they include the Chairperson.

Article 7 Officers shall serve two-year term and may not immediately be reappointed.

(Meeting)

Article 8 The Association shall establish the following meetings.

(1) General Meeting

(2) Committee meeting

Article 9 The General Meeting is the highest decision-making organization of the Association and shall be held once a year. However, an extraordinary general meeting may be held when necessary.

Article 10 The decision of the meetings shall be made by a majority of those present.

2 In the case of the preceding paragraph, a person who has indicated his/her intention in advance in writing or by electromagnetic means with respect to the matters to be discussed at the meeting shall be deemed to be a person present.

Article 11 The Board of Directors meets as needed and shall be convened by the President.

2 In the case of the preceding paragraph, a person who has indicated his/her intention in advance in writing or by electromagnetic means with respect to the matters to be discussed at the board meeting shall be deemed to be a person present.

Article 12 The Committee Meetings consist of one-half of the officers, and voting shall be by majority vote of those present.

(Accounting)

Article 13 The expenses of the association shall be funded by dues, donations, and other income.

Article 14 The membership fee of the Association is 10,000 yen per year. Any membership fees once paid shall not be refunded, except as provided in Paragraph 2.

2 Parents or guardians of more than one student pay the membership fee for one student.

3 Members shall, in principle, pay the membership fee stipulated in Paragraph 1 together with the first tuition and other fees each academic year. Also, the same shall apply when a student takes a leave of absence from school.

4 The collection of membership fees shall be entrusted to the University.

Article 15 The financial year of the association shall start 1st of April and end 31st of March of the following year.

(Bylaws)

Article 16 The handling of matters not specified in this constitution shall be specified in the bylaws.

(Reorganization)

Article 17 The Reorganization of this constitution is made at the General Meeting.

Additional statutes

1 The chairperson appoints the office of this association from among the staff of Kyoto Seika University.

2 This constitution shall be in force from October 30, 1972.

3 This constitution amended in November 3, 1974 and shall be in force from October 30, 1975.

4 This constitution amended in November 3, 1976 and shall be in force from April 1, 1977.

5 This constitution amended in November 3, 1978 and shall be in force from April 1, 1979.

6 This constitution amended in November 3, 1990 and shall be in force from April 1, 1991.

7 This constitution amended in November 3, 1997 and shall be in force from April 1, 1999.

8 This constitution amended in November 3, 1998 and shall be in force from April 1, 1999.

9 This constitution amended in October 17, 1999 and shall be in force from April 1, 2000.

10 This constitution amended in October 26, 2003 and shall be in force from April 1, 2003.

11 This constitution amended in July 20, 2008 and shall be in force from April 1, 2009.

12 This constitution amended in June 20, 2020 and shall be in force from April 1, 2021.

13 These regulations amended in July 6, 2024 and shall be in force from April 1, 2025. However, the revision of Article 14.3 shall apply to members admitted in 2026.

Detailed regulations

(Purpose)

Article 1 These detailed regulations are based on Article 16 of the Kyoto Seika University Parents Association Constitution, and provide for the handling of condolences for Parents Association members.

(Methods of Condolence)

Article 2 Condolences shall be offered in the form of flowers and telegrams of condolence.

(Target)

Article 3 Condolences will be extended to the undergraduate student and Education Supporters' Association members (tuition-paying members). If the member has a spouse, that spouse is also eligible.

(Special Measures)

Article 4 In case condolence is not provided for in these detailed regulations, it shall be suggested by the chairperson of the Parents Association.

(Reorganization)

Article 17 The Reorganization of this constitution is made at the Committee Meeting.

(Additional statutes)

1 This constitution provisions in June 20, 2008 and shall be in force from April 1, 2009.